

## Meadow Heights Primary School

### Student Computer Use - Code of Conduct & Permission to photograph your child Years Prep - 2

The computer network and laptops at Meadow Heights Primary School have been provided for us to use as a tool in our classroom. We will be able to use the computers to get information from around the world to help us learn.

#### Care and Usage of the Equipment

- I will care for and look after the computers and all their parts.
- I will not eat or drink near the computers.
- I will only use the computer when a teacher is present.

#### Work Habits

- I agree to follow all teacher instructions when using the computers.
- I will only read my own email.
- I will make sure that the email I send out shows politeness and respect as a representative of Meadow Heights Primary School.

#### Personal Safety

- I will use only my first name when communicating with other people.
- I will not give out mine or anyone else's address or phone number.
- I will tell my teacher if I find any information that makes me feel bad or uncomfortable.

**Breaking any of the rules listed above will cause me to not use the computers for a negotiated period of time.**

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I have discussed this with my parents and agree to follow all these rules. I realise that if I break these rules, I will not be allowed to use the computers for a negotiated period of time.

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_ Room No: \_\_\_\_\_

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Permission to photograph your child

We take photographs of children to celebrate their work achievements, as part of a class project and to celebrate specific occasions such as "Clean up Australia Day". These photographs may then be displayed *around the classroom, on our website* or on *very rare occasions they may be published in the daily papers* (Surnames will never be published without special parent permission).

I give permission for the school to photograph my child for all of the above occasions ..

I give permission for the school to photograph my child for use only within the school ..

I do not give permission for the school to photograph my child ..

Child's Name: \_\_\_\_\_ Grade: \_\_\_\_\_ Room Number: \_\_\_\_\_

Parent's Name: \_\_\_\_\_ Signature: \_\_\_\_\_

February 2005